



MONTEREY SECONDARY COLLEGE POLICIES

HOMEWORK POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact Monterey Secondary College on (03) 9781 7700.

PURPOSE

To outline to our school community the Department's and Monterey Secondary College's policy requirements relating to homework.

SCOPE

This policy applies to students in year 7-12 and staff responsible for setting and monitoring homework at Monterey Secondary College.

RATIONALE

Monterey Secondary College has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- encouraging students to enrich or extend knowledge
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.

DEFINITIONS

Homework is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

POLICY

At Monterey Secondary College all homework set by teachers will be:

- purposeful
- curriculum-aligned
- appropriate to students' skill level and age
- designed to help students develop as learners
- monitored by the teacher
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

The types of homework that teachers at Monterey Secondary College will include are:

- completing consolidation exercises and readings for all subjects
- completing investigation exercises
- practising subject specific vocabulary words
- reading for pleasure
- revising/preparing for Common Assessment Tasks (CATs)
- engaging with parents/carers in learning activities

SHARED EXPECTATIONS AND RESPONSIBILITIES

Homework is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for leaders at Monterey Secondary College are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy

Responsibilities and expectations for teachers at Monterey Secondary College are to:

- set homework that is curriculum-aligned and appropriate to the student's skill level and age
- ensure homework tasks are purposeful
- assess homework and provide timely and meaningful feedback
- ensure the amount of homework set supports a student to engage with a range of recreational, family and cultural activities outside of school hours
- offer opportunities for families to engage in their children's learning

Responsibilities and expectations for students are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- following up on feedback provided by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment (for older students)

| Year Level | Expected Homework |
|------------|---|
| Year 7 | 15 minutes reading, daily 30 minutes per required subject, fortnightly |
| Year 8 | 15 minutes reading, daily 45 minutes per required subject, fortnightly |
| Year 9 | 15 minutes reading, daily 1 hour per required subject, fortnightly |

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|--|---|
| Year 10 | 20 minutes reading, daily 1 hour per subject, weekly |
| Senior School (Year 11 and Year 12) | 3 hours per subject, weekly |

Responsibilities and expectations for parents/carers are:

- ensuring there is a quiet study area for their child to complete homework
- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language, if English is not the main language spoken at home,
- in dialogue, linking homework to:
 - previous experiences the child and/or parent/carer may have had
 - family culture(s), history(ies) and language(s)
 - relevant services, clubs, associations and community

SUPPORT FOR STUDENTS AND PARENTS/CARERS

Monterey Secondary College understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff handbook/manual
- Discussed at staff briefings/meetings
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

RELATED POLICIES AND RESOURCES

- [Homework – Department Policy](#)

POLICY REVIEW AND APPROVAL

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|----------------------------|---|
| Policy last reviewed | December 2021 |
| Consultation | June 2024 - Principal, Curriculum Leaders, and School Council |
| Approved by | Peter Langham (Principal) |
| Next scheduled review date | June 2027 |