



# MONTEREY SECONDARY COLLEGE POLICIES

## STUDENT DRESS CODE POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact Monterey Secondary College on (03) 9781 7700.

### PURPOSE

The purpose of the Student Dress Code is to outline Monterey Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Monterey Secondary College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- The uniform policy fosters a sense of community and belonging, encouraging students to take pride in their appearance. It supports Monterey Secondary College's commitment to ensuring all students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

### SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

### UNIFORM AND APPEARANCE

The full list of Monterey Secondary College's compulsory school uniform items are available at Appendix A to this policy.

The items are also available to view via our school website:

<https://www.monterey.vic.edu.au/parents-school-community/uniform/>

For programs or events requiring students to wear alternative uniforms, specific clothing, or protective gear, families will be informed in advance, with approval from the school's Operations Team.

### General Recommendations

While at school or participating in school activities, students must comply with the following:

- Uniforms must be clearly labeled with the owner's name.

- Additional layers of clothing may be worn underneath the uniform for extra warmth, as long as they are completely hidden, black, or match the uniform's color. Hoodies are not permitted as undergarments.

### Health and safety

Accessories that interfere with a student's ability to engage safely and fully in school activities are not permitted.

Hats are to be worn outside only and not indoors. They must not feature inappropriate logos, images, or language of any kind.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around, meet Australian Standard 1067, and provide maximum coverage of the eye area. Sunglasses are not to be worn indoors.

Closed-toe shoes, such as polished black shoes or sneakers, must be worn at all times to comply with Occupational Health and Safety regulations. Non-compliant footwear includes, but is not limited to, Crocs, sandals, slides, and slippers.

Students will receive positive praise and reinforcement for wearing the correct uniform through our school's School-wide Positive Behaviour Support (PBS) program.

## PURCHASE OF UNIFORMS

Uniform items can be purchased or ordered directly from Beleza.

### Beleza Frankston Store

Address: Shop 3, 129 – 133 Beach St, Frankston, VIC 3199

Phone: (03) 9783 1088

### Standard Trading Hours:

- Tuesday – Friday: 10:00am to 5:00pm
- Saturday: 9:30am to 12:30pm

### Online Store:

<https://beleza.com.au/online-store/>

The School Council has considered affordability in the development of this dress code. However, if you are facing difficulty meeting uniform costs the [Help with school costs and fees](#) page provides advice on support offered by the Victorian Government. If your child is starting Prep or Year 7 and is eligible to receive support via the [Camps, Sports and Excursions Fund](#) (CSEF), you may be eligible to access the Affordable School Uniform (ASU) program.

Please contact the main office at (03) 9781 7700 to discuss the support we may be able to provide.

## IMPLEMENTATION

Monterey Secondary College will ensure that this Student Dress Code is communicated to all families and students through our website, Compass and School Council. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of uniform, the following procedures will apply:

### 1. Reporting:

- The student must report to their sub-school.

- Homegroup or period 1-5 classroom teachers will notify the sub-school via Webex that the student is out of uniform.

## 2. Action Steps:

- On call staff will offer the student a spare uniform to wear for the day.
- Alternatively, the student may go home to change into the correct uniform.
- If the student refuses, they will be sent home to change.

## 3. Follow-Up for Repeated Incidents:

- If a student is out of uniform three times in a term, a meeting will be arranged with the parent/carer to develop a plan.

## 4. Dress Code Agreement:

- All students are required to sign a dress code agreement at the beginning of Term 1.

## EXEMPTIONS TO STUDENT DRESS CODE

We acknowledge that there might be instances where the enforcement of this dress code could impact students differently.

Students and their parents or carers may apply in writing to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

## CONCERNS ABOUT THIS STUDENT DRESS CODE

Monterey Secondary College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's [Complaints Policy](#).

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Discussed in student forums
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

## FURTHER INFORMATION AND RESOURCES

- [Monterey Secondary College Complaints Policy](#)
- [Monterey Secondary College Student Wellbeing and Engagement Policy](#)
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

## POLICY REVIEW AND APPROVAL

Policy last reviewed	December 2024
Consultation	December 2024 - School Council, Sub School Leadership, School Staff, Principal Class and Principal
Approved by	School Council, Principal (Peter Langham)
Next scheduled review date	December 2027

## APPENDIX A: MONTEREY SECONDARY COLLEGE UNIFORM ITEMS

### Jumper or Vest

- Cherry Knitted Woollen Jumper (Y7 - Y9) with school logo
- Black Woollen Jumper (Y10 - Y12) with senior school logo



### Short and long sleeve shirts & blouses

- Plain short and long sleeve college shirt
- Plain short and long sleeve elastane blouse



### Jacket

Soft shell spray jacket with polar fleece lining.



## Pants

- Black surf style gaberdine pants with side zip-pocket
- Black boys tailored pants with side zip-pocket



## Summer Dress and Winter Skirt



## Shorts

- Black tailored shorts
- Black Gaberdine shorts
- Black Sports uniform mesh shorts



## Footwear

Appropriate footwear is to be worn.

- polished black lace up or buckle
- sneakers or runners



Closed-toe shoes, such as polished black shoes or sneakers, must be worn at all times to comply with Occupational Health and Safety regulations. Non-compliant footwear includes, but is not limited to, Crocs, sandals, slides, and slippers.

## Accessories

- Black tights/stockings
- Black or white ankle socks
- White knee high socks



## Headwear

Black or Cherry coloured head bands, hair ribbons, "scrunchies" or headwear worn as part of cultural/religious beliefs. Elastic Bands used to tie up hair may be worn in any colour.